Research Resources in Public Administration
Fall 2014

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Starting Points:

Queen’s University Library Homepage: http://library.queensu.ca

Connect from Off-Campus http://proxy.queensu.ca/
Access to the Library’s electronic subscriptions (e-books, e-journals, indexes and databases) is restricted to current Queen’s students, faculty and staff. Sign in with your NetID.

Research by Subject – Public Administration
http://library.queensu.ca/research/guide/public-administration
A selective guide to key information resources for Public Administration.
There are six campus libraries in five physical locations
http://library.queensu.ca/library/overview:

Stauffer Library  Business, Humanities and Social Science, Art Collection
    Maps, Data, Government Information

Also:  Bracken Health Sciences Library
        Education Library
        Lederman Law Library
        Engineering and Science (Douglas Library)
        W.D. Jordan Special Collections and Music Library (Douglas Library)

Data & Statistics  http://library.queensu.ca/data
contact:  Jeff Moon  moonj@queensu.ca  x77992

Government Information  http://library.queensu.ca/gov
contact:  Graeme Campbell  graeme.campbell@queensu.ca  x75798

resources include:
▪ Quick links to legislation, government departments, agencies, other countries
▪ Statistics Canada publications, CANSIM and stats from many agencies
▪ Library of Parliament research reports
▪ Canadian Opinion Research Archive  http://www.queensu.ca/cora - polling data
▪ U.S., UK, United Nations and European Union documents, other countries and NGO's
    Google custom search of federal, provincial and international documents:

also search for government documents in QCAT, the Library Catalogue and Summon

Never pay for data or stats while you’re at Queen’s – check the library, we probably have it!

Lederman Law Library in Macdonald Hall  http://library.queensu.ca/law/

locations:  Main floor  – reference, reserve, case law, statutes
           Upstairs  – books
           Downstairs  – journals

“Essentials of Canadian Law” series of books from Irwin Publishing for good introductions to
Canadian law.

And see  Electronic Resources by Subject  http://library.queensu.ca/law/cdsub.htm
Research Tools: Summon

Search across the library catalogue and many of our electronic resources, all from one search box. Summon contains everything found in the traditional QCAT Library Catalogue, plus millions of full-text articles available from the Library.

Search Summon for articles, books, media & more:

[Search]

Advanced Search »

What is Summon? | Send Feedback

Research Tools: Library Catalogue (QCAT)

Search the QCAT Library Catalogue:

[Search]

Full Catalogue » | Advanced Search » | Course Reserves »

Search the library catalogue (QCAT) to find materials (such as books, DVD's, journals, newspapers and government documents) available, in print and online, at Queen's.

- Search by Author: last name first name
- Search by Title: omit initial articles (the, a, an, le, la...)
- Search by Journal Title: eg Policy Options
- Search by Keyword ("and" is automatically placed between words)
- Search by Keyword Boolean:

To narrow the scope of your search you can join together your search terms (keywords) using special sets of predefined words, known as “Boolean operators.” Boolean operators are used to indicate the relationship(s) between words/concepts. They are: and or not Phrases need to be in quotes “incentive pay”. In addition, there are special characters (such as “?” for truncating) that allow you to perform more sophisticated searches.

Tips for searching the library catalogue, QCAT, can be found in QCAT. Various “how-to” guides and online tutorials are also available: http://library.queensu.ca/help/guides
Electronic Books
Most of the library’s electronic books are listed in QCAT and Summon, but you may also search the e-book packages directly: http://library.queensu.ca/research/ebooks/

Collections of note include:

**Canadian Electronic Library** (ebrary platform)
Full-text access to a large collection of scholarly e-books, reports and studies published by leading Canadian publishers and organizations. In 3 parts – Publisher, Public Policy and Health Research Collections.

Research Tools: Databases
Search databases to find journal articles, newspaper articles, citations to book chapters, theses, conference proceedings and more. Each academic discipline has its own specialized article indexes, which cover the core literature of that discipline and relevant material from related-disciplines. Library subject guides list core and related recommended databases for each discipline:

See 📚Research by Subject or [http://library.queensu.ca/research/guide/public-administration](http://library.queensu.ca/research/guide/public-administration)

Public Administration draws on a variety of disciplines – economics, political science, law...

Key Databases:

- **ABI/INFORM Global**
  and
- **Business Source Premier**
  Covers international business and management academic journals and industry publications. Includes organizational behavior, governance, third sector and more.

- **Canadian Newsstand**
  Full-text of the major Canadian daily newspapers. Some titles back to the 1980’s. See the Newspapers guide for more historical coverage.

- **CBCA** (Canadian Business & Current Affairs) includes both scholarly Canadian journals and popular magazines
• **Canadian Electronic Library: Public Policy Collection**  
Collection of Canadian publications, in English or French, from research institutes, think tanks, lobby groups, government agencies. Includes research papers, reports, studies, policy papers and briefs, discussion papers, working papers and speeches.

• **Conference Board of Canada** economic trends, statistical forecasts, public policy and HR reports

• **Econlit** indexes economic books, journals, also economic history

• **EIU – Economist Intelligence Unit** comprehensive economic, political and business analysis on over 200 countries

• **Factiva** many full-text international newspapers and magazines

• **Legal** databases include: Index to Canadian Legal Literature, Index to Legal Periodicals and Books, LegalTrac, LawSource (Westlaw)

• **Left Index**  
the diverse literature of the left, with emphasis on political, economic, social and culturally engaged scholarship inside and outside academia.

• **OECD ilibrary**  
Full-text of the publications of the Organisation for Economic Cooperation and Development (OECD) including both books and journals. Also data.

• **PAIS International** indexes journals, books, government reports in public policy, economics, law, political science

• **SSRN Social Science Research Network** – searchable journal abstracts and full-text working papers. Research network sections include economics, leadership, management, negotiations and social insurance.

• **Worldwide Political Science Abstracts** indexes journals in political science, international relations, law, public administration and policy

**Multidisciplinary Databases:**

**Academic Search Complete** [http://library.queensu.ca/research/databases/record/3404](http://library.queensu.ca/research/databases/record/3404)  
A multidisciplinary index (with abstracts) to more than 10,900 publications including peer-reviewed journals, popular magazines, conference proceedings, monographs and reports.

**Google Scholar** [http://library.queensu.ca/research/databases/record/2998](http://library.queensu.ca/research/databases/record/2998)  
Covers articles from a wide variety of academic publishers, professional societies, preprint repositories and universities, as well as scholarly articles published on the "open" web. By searching Google Scholar through the Queen’s web proxy (using the link provided above) the “Get It at Queen’s” citation linker is activated (which allows you to click through to the Library’s subscriptions).
Where are these databases?

You can access article indexes and databases from the Research by Subject links or the Databases tab on the library homepage. Enter the name of a database or browse by subject:

Newspapers

Queen’s Library subscribes to local, regional, national and international news databases. These databases provide significant date coverage (unlike the free news sites on the web) and allow for a variety of search capabilities ideal for academic-level research.

See the guide to major news indexes and full-text news resources http://library.queensu.ca/research/guide/news-resources

NEW is Library PressDisplay - instant online access to today's newspapers from around the world in full-color, full-page format.

Strategies for Effective Searching:

Start your search with the obvious keywords or search terms. Also think of synonyms, alternate spellings, other terms or phrases to express the same concepts.

Each database has different syntax requirements. Consult the “Help” or “Search Tips” section to get the most out of your searches.

Most research databases have direct links to full-text if we subscribe to the journal. Use Getit@Queens to follow links to the text of an article. Or, In QCAT use the “Journal Title Exact” search to check if Queen’s Library subscribes to the publication.

Print, save or email your search results and articles. Import your citations to RefWorks to manage your research results.
Research Tools: Journals

Individual journal titles are listed in QCAT. When you know the title of a journal you are looking for, do a ‘journal title exact’ search in QCAT to determine its location (either in print - on the 2nd floor of Stauffer library, or online).

OR

Search for the name of the journal from the Journals A-Z tab on the library homepage:

Borrowing Privileges, Interlibrary Loan and Other Library Catalogues

Graduate Student Borrowing Privileges
- term loan but subject to recall – due dates are Jan 15 and May 15
- no limit on the number of items borrowed
- inter university borrowing privileges
  http://library.queensu.ca/services/borrowing/reciprocal

Place requests for Interlibrary Loans through RACER:
http://library.queensu.ca/services/interlibrary

A list of other library catalogues can be found here:
http://library.queensu.ca/research/catalogues

WorldCat (short for World Catalogue) and Google Book Search (http://books.google.com/) are good tools for discovering other books on your topic. Request item(s) through RACER.

Queen’s University Library is also a member of the Center for Research Libraries http://www.crl.edu/. The CRL catalogue is located at http://catalog.crl.edu/. CRL materials can be requested through RACER (on the RACER request form, note that the item is at CRL).