

How the Library is Organized		
Floor 1	Floor 2	Floor 3
Reserve Readings [Bring your call # to the Circ Desk] Current Periodicals (2006-07) K-12 Books Lesson Resources Reference	Books (A to E) Bound Journals Historic Textbooks Ministry of Education Documents Multimedia (videos, kits, games) New Textbooks Projects & Theses	Books (F to Z) Folios: Oversized Books

How to Find Books and Multimedia

Type of Resource	Search Tip
<p>Ministry of Education Documents, Floor 2</p> <p>Browsing Tip: Find the call number with a keyword search! Includes curriculum guides, exemplars, & support documents.</p>	<ul style="list-style-type: none"> In QCAT, select Education Library as your Search Limit Select Keyword Boolean as your Search by method <p>Ex.:</p> <p>For curriculum guidelines: "ontario curriculum" and language</p> <p>For exemplars: ontario and exemplar? and reading</p> <p>For support documents if you don't know the exact title, try known words in a Title Keyword search: guide? effective reading</p>
<p>Reference Books, Floor 1</p> <p>Browsing Tip: Use your Library of Congress call number knowledge or the library guide to call numbers.</p>	<ul style="list-style-type: none"> A small collection that is easily browsed. An Education Library-limited Keyword Boolean search in QCAT could lead you to a browsing area. <p>Ex. encyclopedia and "middle ages" "caldecott award?" (if you want to find wonderful picture books & related teaching ideas)</p>
<p>General Books, Floor 2&3</p> <p>Browsing Tip: Most of the professional books for teachers are in the "L" call number section on Floor 3. See especially L, LA, LB, LC</p>	<ul style="list-style-type: none"> In QCAT, select Education Library as your Search Limit Select Keyword Boolean as your Search by method <p>Use ? to expand words; use OR to broaden searches with synonyms Use AND to combine terms; use " " around phrases</p> <p>For information on classroom management in middle school "classroom management" and (elementary or middle)</p> <p>For information on inclusive teaching in Grade 4: includi? and elementary and (class? or school?)</p> <p>Find an on-target title & consider the Subjects for other words to search. "special education" and elementary</p>

Type of Resource	Search Tip
<p>Textbooks Floor 2</p> <p>Browsing Tip: If you don't have a specific title in mind, browse the LC call # range for your subject in our New Textbook collection. Want P/J Math textbooks? Try QA135.6. Want P/J Science textbooks? Try Q and QB to QR</p>	<p>It's worth trying advanced QCAT search techniques here....</p> <ul style="list-style-type: none"> • Select More Search Limits • Location limit Education Library – Textbooks • Click Set Limits. • Search for: math? 4 Search in: Title Keyword This search finds Grade 4 math textbooks sorted by date. Remember to Remove your Search Limit after this. Approved Ontario textbooks (Trillium List) are listed at: http://www.edu.gov.on.ca/trilliumlist/
<p>Lesson & Teaching Ideas</p> <p>Browsing Tip: Try OCUP units, textbook teacher guides, teacher idea books from educational publishers, video guides, & the web.</p>	<ul style="list-style-type: none"> • In QCAT, select Education Library as your Search Limit • Select Keyword Boolean as your Search by method <p>• combine (lesson? or teaching) with your keyword(s)</p> <p>(lesson? or teaching) and fractions (lesson? or teaching) and “simple machines”</p>
<p>K-12 Non-fiction, Floor 1</p> <p>Browsing Tip: Use the LC call number guide to browse by subject.</p>	<ul style="list-style-type: none"> • In QCAT, select Education Library as your Search Limit • Select Keyword Boolean as your Search by method • combine juvenile and your keyword <p>juvenile and (“middle ages” or medieval)</p>
<p>K-12 Fiction, Floor 1</p> <p>Browsing Tip: PR – British fiction PS3000s – U.S. fiction PS8000s – Canadian fiction</p>	<p>Use a subject guide to children's literature to find specific titles. <i>A to Zoo</i> is our favorite print guide of this type. (Most recent edition is at the Reference Desk at Z1037 .L715 2006)</p> <p>Online subject guides include: <i>NoveList</i> or the <i>Children's Literature Comprehensive Database</i>. Access via Library Home >> Articles >> Select your Subject >> Children's Literature</p>
<p>Multimedia, Floor 2</p> <p>Browsing Tip: There are 8 mini-collections:</p> <p>Audio books Big books Cassettes & CDs Kits Posters (Sm & Lg) Videos / DVDs</p>	<ul style="list-style-type: none"> • In QCAT, click More Search Limits to limit your search to Education - Multimedia • Select Keyword Boolean as your Search by method <p>(audio? or compact) and “book title in quotation marks” “big book?” (for a list of all the big books) "compact disc" (for a list of all the CDs) kit and keyword ("study print?" or picture? or poster) and keyword video? and keyword dvd and keyword</p>

Type of Resource	Search Tip
Current Periodicals, Fl. 1 Browsing Tip: Inspirational!	To find journal articles by topic use a journal index, NOT QCAT. Path: Library Home >> Articles >> Select your Subject >> Education >> Core Databases >> Education Research Complete is recommended as a starting point.
Bound periodicals	Bound periodicals are shelved on Floor 2, alphabetically by title.
Software	See Ontario Software Acquisition Program Advisory Committee for information on software licensed for Ontario schools http://www.osapac.org/ Ask your curriculum instructor about where selected OSAPAC software programs are available in Faculty of Education computer facilities.

Library of Congress Call Numbers

A General Works

AE Encyclopedias

B Philosophy/Psychology/Religion

B-BD Philosophy
 BF Psychology
 BL-BX Religion

C: History: Related Fields

CC Archaeology
 CT Biography

D History (except N & S. American)

E American History

F Local History & Non US History of North & South America

FC Canadian History

G Geography/Anthropology/Recreation

G-GF Geography
 GV Physical Education and Recreation

H Social Sciences

J Political Science

K Law

L Education

M Music

N Fine Arts

P Languages and Literature

PE English Language
 PN Literary History

PQ Romance Languages Literature

PR English Literature

PS3000s American Literature

PS8000s Canadian Literature

Q Science

QA Mathematics & Computers

QB Astronomy

QC Physics

QD Chemistry

QE Geology

QH Natural History & General Biology

QK Botany

QL Zoology

QR Microbiology

R Medicine

S Agriculture

T Technology

TA Civil Engineering

TJ Mechanical Engineering

TK Electrical Engineering

TP Chemical Engineering

U Military Science

V Naval Science

Z Bibliographies and Library Science