

## QUEEN'S UNIVERSITY LIBRARY

### Head, Open Scholarship Services

Queen's University Library invites applications for the position of Head, Open Scholarship Services. This is a continuing-track appointment and is available immediately.

Queen's University is a community, 175 years of tradition, academic excellence, research, and a beautiful waterfront campus of limestone buildings and modern facilities. But more than anything Queen's is people. The university has a student body of approximately 22,000 from over 100 different countries, and 3000 faculty drawn from some of the best institutions in the world. Established in 1841, Queen's has continually reflected and helped shape Canadian values and policies and global perspectives. Queen's is a full-spectrum, research-intensive university that conducts leading-edge research and offers an exceptional student learning experience. The university is located in the heart of historic Kingston, midpoint between Montreal and Toronto, and the nation's capital, Ottawa.

Queen's University Library is known for its dedicated people, strong research collections and superb facilities. We work collaboratively across the library and the university, and in local, national and international partnerships, to explore and advance new forms of scholarly communications and ensure ongoing access to the scholarly record. A staff of approximately 115 provides information leadership and is deeply embedded in Queen's academic programs and research. As a university-wide academic unit, the library reports to the Provost and Vice-Principal (Academic) and is organized to connect strongly with each of the university's faculties: librarians, archivists and staff work together closely in a matrix of faculty-based units and cross-library functional divisions to support Queen's vision, strategic priorities and specific academic programs. The library's research collections, developed since the university's founding, are a central university priority supported by a strong technology infrastructure. Library facilities are heavily used campus hubs with a mix of inviting, accessible learning spaces, services, technology and collections. Queen's University Library is a member of the Canadian Association of Research Libraries and the Association of Research Libraries.

#### POSITION DESCRIPTION

Reporting to an Associate University Librarian and working with colleagues across the library and the university, the Head leads the division in developing a culture and services that encourage the sharing, as openly as possible, and preservation of Queen's scholarly output, including research publications, research data and related computer code, student digital scholarship, and open course materials. The division also encompasses services supporting access to and use of data-intensive resources outside Queen's, including maps and geospatial data, Statistics Canada data and other government information.

Responsibilities will evolve as the Library continues to develop and restructure in support of the University's strategic priorities.

## QUALIFICATIONS

An ALA accredited MLIS degree or equivalent with a strong academic background; substantive relevant professional experience and a record of successful administrative and management experience, including project management, preferably in an academic library; demonstrated strong and innovative leadership abilities; strong analytical and problem-solving skills; excellent interpersonal and communication skills and demonstrated ability to work effectively with all staff members in a collaborative team-based environment, within the university, and externally; ability to mentor and motivate staff in an environment that supports the goals of a learning organization; a broad knowledge of emerging information technologies and infrastructure, and the ability to collaboratively evaluate and implement new approaches in a rapidly changing library environment; experience implementing new programs or services to enhance user services; strong understanding of current issues in scholarly communications, research data, copyright, author rights, library systems, information standards, research metrics, and the research enterprise; proven record of supporting faculty members and students in research and teaching activities; familiarity with digital preservation and archiving is an asset.

## SALARY AND BENEFITS

Librarians are members of the Queen's University Faculty Association and terms and conditions of work are governed by the collective agreement between the Association and the University. The collective agreement is posted at

<http://www.queensu.ca/facultyrelations/faculty-librarians-and-archivists/queens-gufa-collective-agreement>

Salary and rank will be commensurate with qualifications and experience. Although this is a continuing-track appointment, the Headship is a five-year term that may be renewed in accordance with Article 41 of the collective agreement.

The University invites applications from all qualified individuals. Queen's University is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.

The University has policies in place to support its employees with disabilities, including an Accommodation in the Workplace Policy and a policy on the provision of job accommodations that take into account an employee's accessibility needs due to disability. The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require an accommodation during the interview process, please contact Human Resources Administration, [hadmin@queensu.ca](mailto:hadmin@queensu.ca), 613-533-2070.

To comply with Federal laws, the University is obliged to gather statistical information about how many applicants for each job vacancy are Canadian citizens/ permanent residents of Canada. Applicants need not identify their country of origin or citizenship, however, all applications must include one of the following statements: I am a Canadian citizen/permanent resident of Canada; OR, I am not a Canadian citizen/permanent resident of Canada. Applications that do not include this information will be deemed incomplete.

Learn more about Queen's University Library: <http://library.queensu.ca>

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### **APPLICATION PROCEDURE**

Applications will be reviewed on an on-going basis until March 17, 2017. A complete application consists of: a cover letter (including one of two statements regarding Canadian citizenship/permanent resident status specified in the previous paragraph), a current curriculum vitae and the names of three referees, one of whom must be a current or recent supervisor. Please send your application as one PDF document to the email address below.

EMAIL: [library.hr@queensu.ca](mailto:library.hr@queensu.ca)