

# Library Advisory Committee for the Faculty of Health Sciences

## Terms of Reference (September 2017)

### Purpose

To provide a forum for the Library and the Faculty of Health Sciences community at Queen's University to discuss and inform Library services and strategic priorities. See [Queen's University Library Strategic Priorities](#).

### Reporting

The Committee is advisory to the Vice-Provost and University Librarian, who collaborates with the Dean of the Faculty of Health Sciences.

### Membership

- 5 faculty members: clinician, School of Medicine; basic scientist, School of Medicine; faculty member, School of Nursing; faculty member, School of Rehabilitation Therapy; faculty member, Faculty of Arts and Science cognate department.
- 4 students from each of the following: School of Medicine; School of Nursing; School of Rehabilitation Therapy; Life Sciences & Biochemistry.
- 1 graduate student
- 1 resident (School of Medicine, PGME)
- Ex-officio members:
  - Head Health Sciences Librarian (Chair)
  - Librarians with liaison responsibilities in Health Sciences
  - Dean, Faculty of Health Sciences or delegate
  - Vice-Dean Education, Faculty of Health Sciences
  - Vice-Provost and University Librarian or delegate
  - Head, Open Scholarship Services, Queen's University Library
  - Head, Collection Development and Assessment, Queen's University Library
  - Head, Discovery and Technology Services, Queen's University Library
  - Head, Information Services, Queen's University Library

The term of office for non-ex-officio members is two years for faculty and one year for students, with possible extension.

### Meetings and Communication

- Meetings will be held twice a year, or as needed.
- All faculty members of the Faculty of Health Sciences are welcome as guests at meetings, with advance notice to the Chair.
- The minutes will be posted on the Queen's University Library public web site.

These terms of reference will be reviewed annually.