Queen’s University Library invites applications for the position of Research Data Management Systems Librarian. This is a limited term Special Appointment and is available immediately.

RESPONSIBILITIES

Located at Queen’s University in Kingston and reporting to the Head, Discovery and Technology Services, Queen’s University Library (QUL), and working closely with staff at Scholars Portal in Toronto, the Research Data Management Systems (RDMS) Librarian is a Special Appointment position that is funded fifty (50) percent from sources external to Queen’s, at the Ontario Council of University Libraries (OCUL), a consortium of the 21 university libraries in Ontario. The RDMS Librarian will play a key role in the development and execution of QUL’s strategic priority of broadening the reach of Queen’s research with expanded digital platforms and services, in collaboration with and in support of emerging regional and national initiatives. As a member of the Data and GIS Services team at Scholars Portal, a technology support service of OCUL, the RDMS Librarian will collaborate with libraries across the province to build shared services to support common needs for research data management.

Representing both QUL and OCUL, the RDMS Librarian will play a key role in advancing the goals of the national Portage initiative, launched in 2014 by the Canadian Association of Research Libraries. Portage works within the library community to coordinate expertise, services, and technology in research data management, seeking to collaborate with other research data management stakeholders. The RDMS Librarian will participate on relevant Portage working groups and seek out and foster opportunities for collaboration with other consortia in the library, IT and academic sectors to build national infrastructure and services and develop a strong community of practice for research data in Canada.

The full position description can be found here.

QUALIFICATIONS

Required:

- An ALA accredited M.L.S./M.L.I.S. degree or equivalent background
- Knowledge of emerging technologies and an awareness of the opportunities and challenges they present to the academic, research and library environments
- Demonstrated ability to evaluate, implement and manage applications and web-based solutions using a variety of technologies
- Strong problem-solving and organizational skills, including experience carrying out technology related projects
- Familiarity with the research data lifecycle and research processes
- Familiarity with semantic web and linked open data concepts
- Familiarity with metadata standards and formats used in research (e.g. Dublin Core, DDI, ORCID, DOI)
- Proven technical abilities and demonstrated knowledge of databases and other applications and utilities used to manage and transfer data between different systems
- Understanding of issues related to digital preservation
- Excellent interpersonal, organizational, oral and written communication skills
- Strong service philosophy and a commitment to effective user experiences
- Demonstrated ability to work effectively in both team-based and self-directed environments
- Demonstrated ability to work collegially and cooperatively within and across organizations with a diverse range of stakeholders
- Demonstrated ability to win the trust and confidence of faculty and other stakeholders
- Ability to work closely with others in a rapidly changing environment that supports the vision of one library with a shared allegiance to common goals and a ‘learning organization’ philosophy of continuous staff development, engagement and teamwork

Preferred:

- Experience with the research processes used in one or more academic disciplines, with particular focus on the research lifecycle of data and the associated issues, technical challenges and best practices associated with it
- Familiarity with applications that support data management
- Demonstrated familiarity with institutional, data, or subject repository systems
- Previous experience in an academic environment.

ENVIRONMENT

Queen's is one of Canada’s leading universities, with an international reputation for scholarship, research, social purpose and spirit. Established in 1841, Queen’s has reflected and helped shape Canadian values and policies, educating some of the country’s most notable figures. The university has a student body of 23,000, representing 83 different countries, and 2500 faculty drawn from some of the best institutions in the world. Queen's is located in the heart of historic Kingston, midpoint between Montreal and Toronto, and the nation's capital.

Queen’s University Library consistently receives top marks as a medium-sized university library. It comprises six libraries and several cross-library divisions supporting the university’s academic mission, and is known for its dedicated staff, strong research collections and superb facilities. A staff of approximately 120 provides information leadership and is deeply embedded in Queen’s faculties and schools of Engineering & Applied Science, Arts & Science, Business, Education, Health Sciences, Law, Policy Studies, Religion, and Urban & Regional Planning. The Library’s research collections, developed since the university’s founding, are a central university priority and include millions of print and digital items supported by a strong technology infrastructure and
a focus on scholarly communications. The Library provides a suite of services to assist faculty and student researchers in depositing scholarly publications to institutional and discipline repositories and is a recognized leader in providing services related to data curation and in the development of regional and national initiatives to support research data management. Library facilities are heavily used campus hubs with a mix of inviting, accessible learning spaces, computers and collections. Queen’s University Library is a member of the Association of Research Libraries and the Canadian Association of Research Libraries.

**SALARY AND BENEFITS**

Librarians are members of the Queen’s University Faculty Association and terms and conditions of work are governed by the collective agreement between the Association and the University. The collective agreement is posted at [http://www.queensu.ca/facultyrelations/faculty-librarians-and-archivists](http://www.queensu.ca/facultyrelations/faculty-librarians-and-archivists).

Salary and rank will be commensurate with qualifications and experience.

As this is an externally funded position with an initial two-year term. Special appointees may be reappointed subject to continuing funding from the external funding agencies, and subject to the provisions in Article 25 of the Queen’s University Faculty Association collective agreement.

The University invites applications from all qualified individuals. Queen's University is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.

The University has policies in place to support its employees with disabilities, including an Accommodation in the Workplace Policy and a policy on the provision of job accommodations that take into account an employee’s accessibility needs due to disability. The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant’s accessibility needs. If you require an accommodation during the interview process, please contact Human Resources Administration, [hradmin@queensu.ca](mailto:hradmin@queensu.ca), 613-533-2070.

To comply with Federal laws, the University is obliged to gather statistical information about how many applicants for each job vacancy are Canadian citizens/permanent residents of Canada. Applicants need not identify their country of origin or citizenship, however, all applications must include one of the following statements: I am a Canadian citizen/permanent resident of Canada; OR, I am not a Canadian citizen/permanent resident of Canada. Applications that do not include this information will be deemed incomplete.

Learn more about Queen’s University Library: [http://library.queensu.ca](http://library.queensu.ca)

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**APPLICATION PROCEDURE**
Applications will be accepted until October 17, 2016. A letter of application, accompanied by curriculum vitae and the names of three referees, one of whom must be a current or recent supervisor, should be sent to:

EMAIL: library.hr@queensu.ca